

Personal Learning Plan with Performance Goals

Employee Name: _____ Date: _____

Title: _____ Department/Unit: _____ Performance Period: _____

List the competency areas and subcompetencies to be demonstrated. Then describe what specific results are to be achieved during the performance period pertaining to that subcompetency. At the next Performance Appraisal Meeting, review performance related to this plan with input from the employee and rate that performance with the following scale: 1 = Did not meet expectation; 2 = Meets expectation; 3 = Exceeds expectations.

Competency and Subcompetency

Position/Program-specific (e.g., GIS mapping)

Organizational Competency Area
Identified subcompetencies:

Observable Outcomes: Indicators of Performance

Rating

What resources are going to be utilized to support the competency development?

(e.g., consider the range of external and internal resources that might be used)